



MEETING MINUTES

Piscataway Soccer Club Board of Directors Meeting

Thursday, July 17, 2014, 7:30 pm
Rear Meeting Room of Kerwins in Middlesex NJ

I. Attendance – Roll Call

Quorum Achieved at 7:40 pm with 8 votes (6 votes required for Quorum of 11 current voting members)
Members of the Piscataway Soccer Club Board of Directors (12 Voting members, with full board)

	Title	Name	Present	# of Votes	Delegated to	Late Arrival	Early Departure
Elected Officers (voting)	President	Mike Majorczak	<input checked="" type="checkbox"/>	1 + Tie Breaker			
	Exec Vice President	Tom Roberts	<input type="checkbox"/>	0	Mike		
	Travel Vice Pres	George Louis-Ferdinand	<input type="checkbox"/>	0	No delegation		
	Instructional Vice Pres	Jeff Sundelof	<input checked="" type="checkbox"/>	4			
	Instructional Vice Pres	Joe Wojtowicz	<input type="checkbox"/>	0	Jeff		
	Registrar	Gina Louis-Ferdinand	<input type="checkbox"/>	0	No delegation		
	Treasurer	Brian Hinds	<input checked="" type="checkbox"/>	1		8:05pm	
	Secretary	Chuck Myers	<input checked="" type="checkbox"/>	1			
	Public Info Officer	George Roussey	<input checked="" type="checkbox"/>	1			
Appointed Positions (Voting)	Director of Coaching	<i>Vacant</i>	<input type="checkbox"/>	0			
	Travel Head Coach	James Watson, Go Soccer	<input checked="" type="checkbox"/>	1	Chuck	9:04pm	
	Instructional Head Coach	Mark Lowdon, USA Soccer	<input type="checkbox"/>	0	Jeff		
	Club Web Master	Christian Erdman	<input checked="" type="checkbox"/>	0	Jeff	8:25pm	
Appointed Positions by the President (Non-Voting)	Parliamentarian	Kyle Schwarz	<input type="checkbox"/>	N/A		Excused	
	Uniforms	Sandy Ogilvie	<input type="checkbox"/>	N/A		Excused	
	Grievance Chair	Greg Stewart	<input type="checkbox"/>	N/A		Excused	
	BOE Liaison – Bldg Usage	Mike Majorczak		N/A			
	By-Laws Chair	Mike Majorczak		N/A			
	Player Eval Committee Chair	Ed Farmer	<input type="checkbox"/>	N/A		Excused	
	U8 Travel Boys Development	George Louis-Ferdinand		N/A			
	U8 Travel Girls Development	Jeff Sundelof		N/A			
	Tournament Director	Mike Majorczak		N/A			
	Nominating Committee Chair	Mike Majorczak		N/A			
Other				N/A			
				N/A			
				N/A			
				N/A			

From the PSC By-Laws3.3 VACANCIES IN OFFICE AND DELEGATION OF AUTHORITY, paragraph H.
“In the event any officer is unavailable for a meeting said Officer may delegate a temporary replacement or may have any other member of the Board of Directors give their respective report and/or perform the duties of said Office.”

II. Review of Meeting Minutes of last meeting

At the request of the Mike Majorczak, the Meeting Minutes for May-June, were sent out for approval via an e-vote, to save time during the Board meeting. On Tuesday, July 15th, the previous minutes were approved with corrections by a vote of 6-0-5 (Y-N-Abstain)

(Please note at BOD meetings, only voting board of directors are allowed to vote, though membership may partake in discussion prior to voting on a motion. A motion must be put forth by a Voting Board Member, and 2nd by a voting Board Member in order for a vote to take place. The President only casts tie-breaking votes. See above for listing of voting Board Members. All Board Meetings are open to the Membership

III. Unfinished Business from Last Meeting:

1) Work Bond of \$50 for all Families, Travel and Instructional

Jan 2012 –

- Approved \$50 per season, details to be worked out, effective September 2012.
- *\$50 per season per family, though work hours will be per child in the club in addition to hours required at the Tournament per player not family.*
- *Little Kickers parents will not be required to submit work bond.*

May 2012 Update:

- BoD agreed to defer implementation to Spring 2012 at the earliest. Details not sufficient for Fall 2012 start. Tom Roberts suggested a small committee form to organize format and how best to execute.
- Tom Roberts & Mike DeSordi to work up proposal and rules
- Suggestions were made to review Hillsborough and Hunterdon Central PopWarner Along with West Windsor Plainsboro Soccer Club

February 2013 - Tabled

March 2013 – George LF volunteered to head up a committee to finalize the plan, for submission at the May Board Meeting on 5/16/13.

May Update:

- Committee not formed yet, GLF will reach out to membership. Need to postpone again to Spring of 2014. Christian Erdman will also review and look into other clubs how they run it.
- Kyle Schwartz suggested reviewing the Hillsborough Dukes to see how they do it.
<http://www.hillsboroughdukes.com/Page.asp?n=64765&org=hillsboroughdukes.com>

June Update: Only Joe W. (new board member) volunteered for committee.

July Update: Tabled

August Update: There are now 4 members: GLF, CE, JW, and Jeff Karibinchak

Sept Update: The VP of Monroe has offered to help and discuss what they are doing

October Update: Reviewed the Charter prepared by GLF. Proposed Timeline is:

- 3 committee meetings in Oct – Nov
- Publish Program Doc in Dec
- BoD approval to pilot in Jan 2014
- Pilot program with instructional registration in Spring 2014
- BoD approval for full rollout in Mar 2014
- Work Bond implemented for Fall registration in May 2014

November Update: Group is still meeting. Still on target for spring pilot rollout.

December Update: General discussion. Still on target for spring pilot rollout for instructional.

January Update: George LF provided copies of his Bond Proposal, long discussion ensued on same. Amount of Bond is to be \$50 per family per Season. Motion by C Erdman to approve with comments and adjustments at meeting. 2nd by Jeff S. Vote 10-0-1 approved. George LF to submit with changes for final approval by Evote by Saturday 1/25/14. To be Piloted this Spring by Instructional.

EVOTE on Work Bond ended 2/2/2014 – APPROVED 8-0-3

February Update: Looking at different web sites to manage work-bonds

March Update: Discussed work-bond sign-up procedures, web-site being set up for parents to select work items

April Update: Discussed issues.

- 50+% of work bond checks have not been handed in.

- Hard to collect the checks from coaches (who are additionally tasked with collecting the checks from parents).
- Mike M to install a lock box with a mail slot in shed at GA to allow coaches to drop them off.
- Chuck suggested that we need a dedicated coordinator.

May Update:

MOTION by Chuck Myers, but not 2nd, to temporarily remove/stop the work bond for Fall 2014.

Reasons provided as follows:

- Determine what is working well, and what isn't (a lessons learned exercise)
- Find a better solution of collecting the work bond (e.g. US Mail vs drop box vs credit card)
- Ensure that work assignments for week A are scheduled with names (or teams, etc.) at least 4 weeks in advance. We can't allow parents/teams to select their work requirements near the end of the season.
- Discuss with Brian Hinds the best way to return/refund bonds. Are we really going to "hold" 600 checks and then return some of them? Do we really need Brian to write 200-500 refunds every season? Does Brian need a trusted helper ("Assistant Treasurer")?
- I urge the President/Board to create a new chairperson role for our work bond program. I suggest that Wendy (?) be offered to chair this position.
- (to GLF: I want to personally thank you for your time and efforts to research and get this program off the ground, but it has become apparent that we need a fulltime dedicated person to focus on this task. You already have a fulltime critical role in the club and I want you to be/stay successful in that.)

Issues were discussed

Jeff and Joe to provide a report on issues they encountered and improvements needed.

George LF was going to provide a final report on volunteers.

June Update: Evote ending 6/16/2014, to return all work-bond checks collected except for anyone who advised us they were not interested in volunteering, by Jeff 2nd by Joe, **passed** 6-3-2 (yes-no-abstain).

July Update: Joe W provided the following lessons learned/issues from the spring work-bond:

- Problems with collecting the work-bond checks from coaches...from parents
- The work-bond website, while useful did not require/force parents to sign up for week-A work
- No local (team level) accountability to get the work done
- Parents had ability to cancel their selected work assignment, at the last minute
- Field painting did not get done at times
- No work-bond team representative

Motion to suspend the pilot work-bond program until problems/issues are resolved was made by Jeff S, second by Chuck M, **passed** by a vote of 6-1-4 (yes-no-abstain/absent).

(This item will remain open until work-bond checks have been returned, after which this item covering the pilot program will be closed. A NEW item will be opened to track the restructuring efforts.)

2) **Travel Team Tryouts for Fall/Spring 2014-2015** – PEC draft of was reviewed and discussed. Board members are requested to send comments/concerns to the PEC Chairman. Draft is attached.

December Update: Reviewed in detail. James will sent some tryout material to the PEC.

January Update: See Tom R's marked up copy sent by email. Tryouts will be held over 2 days if the number of players permit same. Motion by George R to approve Procedures with comments by TR and Tryouts to be held over 2 days if the number of players permit same. 2nd by Jeff S, Vote APPROVED by 10-0-0

February Update: Discussed the process to contact parents after tryouts. Jeff, Mike, Mark volunteered to make phone calls to parents to help the PEC get information out to parents quickly. Will use the HS turf and GA grass fields (example: Week 1 – boys on turf, girls on grass, Week 2 – switch) to provide appropriate sized fields. Discussed tryout week dates (2 from 5/5, 5/12, 5/19).

March Update: weeks selected 5/12, 5/19

Mon-U8 & U12, Tue-U9 & U13, Wed-U10 & U14, Thu-U11 & U15+

April Update: Mike M to talk to ES (PEC Chair) to switch dates to allow baseball players to make at least 1 tryout date. Mike M to send email with link to new dates posted on club website.

May Update:

June Update: Tabled. Need to determine which budget will be used to pay for this (Travel or General Fund).

July Update: The Travel Budget will be used to cover the cost of any additional funds needed for 2014 tryouts. This is beyond the build-in cost of training for the last 2 weeks in the spring season.

CLOSED.

- 3) PassBack – We will be giving all of the items collected from the tournament to the Philadelphia Inner City soccer club

March Update: Tabled

April Update: Philadelphia Inner city club has not been returning calls to come pick up our items.

May Update: Tabled. No response from Philadelphia.

June Update: Mike to contact Bound Brook Recreation.

July Update: Tabled

- 4) Jeff is reviewing a USA proposal to provide USA Game-Day coaches for U6-U9 teams (not Seniors). There are some advantages (\$0 equipment cost, \$0 referee cost, etc.) Jeff to review and then submit to Board.

July Update: A long discussion was held on the USA proposal. It was determined that while we are interested in making our Instructional program better, the proposals as given do not meet the needs of PSC. No motion made. **CLOSED**

IV. New Business:

1	Motion to create an exploratory committee to merge with Middlesex YSA, by Chuck M (for James) second by George R, passed 7-1-3 (yes-no-abstain). James sighted the following: (1) recent merger of Somerset Hills + Basking Ridge Mavericks + Stronghold SC, into FC Berma, (2) merger of North Hunterdon and Hunterdon FC, (3) merger discussion by the 2 Bridgewater clubs, (4) others already in existence (e.g. Scotch Plains-Fanwood, West Windsor-Plainsboro.) Committee members will be Mike M, Tom R, James W, and Chuck M.
2	FYI only – A demo of a new paint machine will be provided on Monday 7/21 FYI only – The NMR company picked up our existing paint machine, per our request for servicing.
3	Mike M will meet with the Board of Education grounds manager about initiating a leveling project at GA.
4	Per Christian E, we need to open a merchant account created via the club's banking partner. Without this, the club website cannot accept credit cards. Brian Hinds to look into this.
5	Motion to offer a Friday night Instructional "Ball Mastery" program, in the fall, via USA registration (cost likely to be \$50/player), by Jeff S second by Mike M, passed 9-0-2 (yes-no-abstain).

- 6 Elks Soccer Shoot Out – the PSC will once again assist/support this good program, on Friday Sept 19th at the HS turf (as there are no HS games scheduled).

V. Reports of Officers

- 1) President – Mike Majorczak
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- 2) Executive VP – Tom Roberts
 -
- 3) Tournament Director – Mike Majorczak
 - Update, 163 teams registered.
 - Sandy discussed T-shirt design and orders
 - Sandy confirmed that the “corn-guy” is committed to coming
 - Karen discussed our continued use of sportsmanship awards
 - Karen organized a list of teams and their tournament work assignments
- 4) Treasurer – Brian Hinds
 Financial Statement dated 6/30/2014 (Bank Balances were handed out. Includes Fall registration funds, but not the Fall costs)

Total Bank Balance	\$ 164,601
Instructional	\$
Travel	\$
Capitol Fund	\$
General Fund	\$
Field Improvement	\$

- 5) Registrar – Gina Louis Ferdinand
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- 6) Secretary – Chuck Myers
 - Will submit a formal request for HS gym space in the winter for
 - F-License class
 - Futsal
 - E-License class
- 7) Travel VP – George Louis Ferdinand
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- 8) U8 Development – Jeff Sundelof & George Louis Ferdinand
 - Four (4) new U8 teams!
- 9) VPs – Jeff Sundelof & Joe Wojtowicz
 -
- 10) Public Information Officer – George Roussey
 -
- 11) Director of Coaching – (Vacant)
 -
- 12) Travel Head Coach – James Watson of Go Soccer

- U9B Strikers, the planned coach is moving out of town. James to help find a new volunteer coach.

13) Player Evaluation Committee (PEC) Report – Ed Farmer

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14) Instructional Head Coach – Mark Lowdon of USA Soccer

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15) Parliamentarian – Kyle Schwartz

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16) Webmaster – Christian Erdman

- Proposed that we use a couple of laptops at travel tryouts next year, instead of writing walk-up registrations down on paper, which is hard to read. This will also help with the situation where the father provides his email at tryouts, but mother uses her email for registration (there is no way to identify that it is the same player.)

17) By-Laws Committee – Mike Majorczak

18) Other Reports?

IV. Concerns of Teams:

1)

2)

V. Concerns of Members:

1)

2)

VI. Adjournment

Motion to Adjourn at 10:04 pm by Jeff S , 2nd by George R , Vote 9-0-2 . Meeting Adjourned.

VII. Calendar

June 2014

6/30 Send HS Gym Requests to BoE, for:

- F-License
- E-License
- Winter Futsal (both Anthony and Patton gyms)
- General Membership Meetings (in Patton cafeteria)
- Access to turf field in Spring - Summer

July 2014

(New Board of Directors Officers Term Start for 2 years every Odd Year)

7/17 Board Meeting at Kerwin's 7:30 pm

August 2014

8/3 Fall Instructional Registration closes at 11:30 pm (\$50 Late Fee/Wait List starts)

8/7 Travel Player Carding Night (location TBD) 7:00 pm

8/9 Travel (& Tournament) Field Building Starts
8/10 Fall Instructional Registration Cut-OFF at 11:30 pm (\$50 Late Fee ENDS)
No Fall Instruction Registrations Accepted after this date.
8/21 Travel Coaches Meeting (location TBD) 7:00 – 8:00 pm
8/21 Instructional Coaches Meeting (location TBD) 7:00 – 8:00 pm
8/21 Board Meeting at Kerwin's 8:30 pm
8/24 Instructional Field Building (New Market)
TBD Initial Instructional Insurance List sent to NJYS

September 2014 (Back Ground Checks required every Even Year)

9/1 Projected start of Travel Training
9/6-7 Fall Classic Tournament – Club Fundraiser
9/8 Projected Start of Instructional Training
9/11 General Membership Meeting (PHS Patton Cafeteria B) 7:00 – 8:00 pm
9/11 BOD meeting @ Kerwins, 8:30 pm
9/13-14 Projected Start of Travel Season
9/13 Projected Start of Instruction Season
9/15 Begin advertisement of 2015 Winter Futsal League
9/15 Begin advertisement of 2015 Summer Select
TBD MIDNJ S.A.G.E Meeting 7:30 pm at Piscataway High School Performing Arts Center
TBD PSC and Elks Soccer Shoot at PHS Stadium 7:00 p.m. Set up Time at 6:30 p.m.
9/27 Superchiefs Band Festival, Green Acres closed as of 12 pm, no games after 12 pm
9/30 **Update Instructional Listing of Players sent to NJYS**

October 2014

10/1 set up F-License class for Dec
10/1 set up E-License class for ??
10/1 Begin advertising for winter Futsal League
10/15 Spring Travel Registration Opens
10/16 Board Meeting at Kerwin's 7:30 pm
TBD interest meeting for 2015 Summer Select and sign-up

November 2014

11/1 Instructional Registration Opens
11/13 Instructional Coaches Meeting (location TBD) 7:00 pm
11/15 Travel Registration Cut-Off \$50 Late Fee Applicable
11/15 Projected end of Instructional Season
11/16 Instructional Field Closing – Put Away Goals
11/20 Board Meeting at Kerwin's 6:00 pm – Annual Turkey Dinner

December 2014

TBD F-License Coaching Class at Piscataway HS, 100 Behmer Rd

- 12/5 classroom session room F100, 6:30-9:30 pm
- 12/7 practical session on turf field, 8:00am – 2:00 pm (Gym Floor as Back Up)

TBD Date for E-License Coaching Class at Piscataway HS not to conflict with Futsal or Wrestling
12/11 General Membership Meeting (PHS Patton Cafeteria B) 7:00 – 8:00 pm
12/11 Board Meeting at Kerwin's 8:30 pm